

Chenango Valley Central School District

**Vacancy Notice**

**Openings:**            **School Bus Driver Part-Time (multiple positions)**

**Location:**            Bus Garage

**Qualifications:**    see attached – free training provided

**Salary:**                Per Chenango Valley Support Staff Association Contract  
Salary starts at \$20.00

**Apply to:**             Jason Hibbard, Transportation Supervisor  
607-762-6851 or [jhibbard@cvcasd.stier.org](mailto:jhibbard@cvcasd.stier.org)

**EOE**

## BUS DRIVER

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**Department:** Transportation

**Reports:** Supervisor of Transportation

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### **GENERAL RESPONSIBILITIES:**

This is manual work requiring skill in the operation of a large motor vehicle and may require the performance of minor maintenance tasks in connection with such operation. The incumbent drives a school bus on an assigned route and is responsible for the safety and conduct of the children who are passengers. The work is performed under general supervision with considerable leeway allowed for the use of independent judgment in carrying out the details of the work. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

- Operates a school bus on a regular schedule and/or on special occasions
- Checks the operating condition of the bus before starting and at the end of each trip/run
- Checks vehicles for students, student belongings and vehicle damage after every trip/run
- Provides a written report of any operational defects to mechanic for repair
- Informs children about safety practices
- Maintains orderly conduct of children on bus
- Keeps interior and exterior of vehicle clean and neat
- Maintains records of mileage, routes, time and incidents
- Prepares and maintains maps of routes and pick-up points
- May be required to operate a station wagon or other similar vehicle
- May be required to perform minor maintenance tasks on the vehicle
- Other related work as required

### **QUALIFICATIONS:**

- Thorough knowledge of NYS Motor Vehicle and Traffic Law, rules and regulations governing the operation of a school bus
- Thorough knowledge of safety procedures and techniques necessary for the safe operation of a school bus
- Ability to operate a bus under difficult driving and road conditions
- Must be able to read and comprehend simple instructions, and apply common sense understanding to carry out written or oral instructions.
- Must enjoy working with children of all ages
- Must have a clean class B driver's license with passenger endorsements or must attain it within 3 months of hire.
- Physical condition commensurate with the demands of the position and must be able to pass a physical performance test and annual DOT physical